

Navsahyadri Charitable Trust's

**Kai Bhagubai Pingle Arts & Commerce Night College, Chakan**


**2018-19**

**Notice**

**Date:-28/08/2018**

All the students of FYBA/FYB.Com here by informed that, the Department of English is going to conduct '**A Short Term Course in Spoken English**' from the month **September & October(02-09-2018 to 28-10-2018)**. The lectures for these course will be conducted on Sundays and holidays. So, interested students may register their name to coordinator of the course.

**Coordinator- Smt. Bhor Swati Pravin, Department of English**

  
Coordinator



  
Principal  
**PRINCIPAL**  
Kai Bhagubai Pingle Arts &  
Commerce Night College  
Chakan, Tal. Khed, Dist. Pune - 410 501

Navsahydri Charitable Trust's

## Kai Bhaugubai Pingle Art's & Commerce Night College

**2018-2019**

### **Schedule**

Date:-28/08/2018

This is to inform that the Students of F.Y.B.A and F.Y.B.com who have enrolled for Short Term Course "Spoken English" run by Prof.Bhalerao Punja Ganpat should remain present on every Sunday i.e.2 Sep,9 Sep,16 Sep,23 Sep,30 Sep,7 Oct,14 Oct,21 Oct,28 Oct 2018. The time table is as follows.

Sr.No	Date	Time	Time
1	02/09/2018	11 am to 1pm	2pm to 4pm
2	09/09/2018	11 am to 1pm	2pm to 4pm
3	16/09/2018	11 am to 1pm	2pm to 4pm
4	23/09/2018	11 am to 1pm	2pm to 4pm
5	30/09/2018	11 am to 1pm	2pm to 4pm
6	07/10/2018	11 am to 1pm	2pm to 4pm
7	14/10/2018	11 am to 1pm	2pm to 4pm
8	21/10/2018	11 am to 1pm	
9	28/10/2018		4pm Exam

S.S.Bhoje  
Coordinator

  
Principal

Navsahyadri Charitable Trust's

**Kai Bhagubai Pingle Arts & Commerce Night College, Chakan**

**2018-19**

**Notice**

Date-26/10/2018

All the students of who have registered for '**A short term Course in Communication Skill & Spoken English**' hereby informed that there exam will be conducted on 28/10/2018 at 4.00 pm in the Block No.06, All students should remain for the exam.



  
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**Kai Bhagubai Pingle Arts and Commerce Night College, Chakan**

**Department of English**

**A SHORT TERM COURSE IN SPOKEN ENGLISH (2018-19)**

**About the Course:**

This course focuses on equipping participants with the fundamentals of English required for both good Listening and Speaking Skills, and Reading and Writing. This course can help in better communication among peer group members and at work place. With the emergence of the global market-place, the English language has found its place as the global medium of communication. Most of us would like to believe that fluency in English is the capability to read and write, but listening and speaking are also very important. Far too often this is neglected in the learning of a language.

**Course Objectives:**

- To improve the four skills: Listening, Speaking, Reading and Writing
- To give a base for necessary phonetics, vast vocabulary and good grammar
- To use the language in specific situations
- To improve learners' comprehension, interaction and fluency
- To equip the learners with strategies to improve their communication skills

**Notes:**

1. The duration of the course will be of three months. 30 lectures will be conducted for each batch. Every lecture will be of 60 minutes.
2. The Course fees will be 2000 rupees per student.
3. The remuneration will be 250 rupees per lecture for college faculty and 500 rupees for guest faculty.
4. The remuneration of the Principal will be 2000 rupees for each batch; for coordinator, 3000 rupees per batch and non-teaching faculty will be paid 1000 rupees per batch.

**Teaching Methodology:**

Classroom Teaching, Group Discussion, Seminar, Vive-voce, Interviews, Presentation, Practical Work and Role Play

**Testing and Evaluation Pattern: 100 Marks**

A written test of 50 marks based on four units  
Practical Session of 50 marks



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**Topics for Practical session:**

1. Role play
2. Narration
3. Vocabulary Building
4. Quizzes
5. Conversation/ Dialogue

**Course Contents:****Unit: 1. Listening Skills:****07 lectures**

Listening and responding to simple narratives, statements, questions, straightforward explanations and instructions (both face-to face and on the telephone) Listening and responding to spoken language and following detailed explanations and multi-step.

**Unit: 2. Speaking****08 lectures**


Speaking to communicate basic information, feelings and opinions on familiar topics using appropriate formality, both face-to-face and on the telephone Speaking to communicate straightforward and detailed information, ideas and opinions clearly, adapting speech and content to take account of the listener (s), medium, purpose and situation.

- Influencing People
  - ✓ Self Introduction
  - ✓ Greetings
  - ✓ Disappointment and approval
  - ✓ Surprise and Exclamation
  - ✓ Concern and worry
  - ✓ Intention and Insistence
  - ✓ Permission and obligation
  - ✓ Prohibition and Command
  - ✓ Request and Advice and Suggestion

**Unit: 3. Reading Skills:****07 lectures**

- ✓ Reading poetry and prose passages
- ✓ Reading news articles
- ✓ Narrating experience



  
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**Unit: 4. Writing Skills:****08 lectures**

- ✓ Study of vocabulary
- ✓ Basic grammar: Tenses/parts of speech/transformation
- ✓ Letter Writing: Formal/informal letter writing, reports/individual/committee/news reports/drafting news etc.
- ✓ Comprehension and précis writing, story writing

**References:**

1. Chaudhary, Shreesh: (1992/2004) Better Spoken English, New Delhi :Vikas Publishing.
2. Lester, Mark, McGraw- Hill Handbook of English Grammar & Usage.
3. Smalley, Regina L. Refining Composition Skills, Heinle ELT 2nd Edition.
4. N. Krishnaswamy and T. Sriraman, Current English for Colleges, Macmillan India Ltd., Madras, 1995.
5. Wren and Martin, High School English Grammar & Composition, S. Chand and Co. Publication. 3. Robbin SP, Organizational Behaviour, Pearson Prentice Hall
6. Bolton, David & Goodey, Noel .English Grammar in Steps, Orient Black Swan.
7. Sethi, J. Standard English And Indian Usage: Vocabulary and Grammar, PHI Learning Pvt. Ltd . - 2011
8. Bhaskaran, M. P. & Horsburgh, D .Strengthen Your English, Oxford University -1973
9. Board of Editors. Written and Spoken Communication in English, University Press-2004
10. Gairns, R. & Radman, S. Working with Words: A Guide to Teaching and Learning Vocabulary Building. Cambridge: Cambridge University Press-1986
11. Lata , Pushp & Kumar, Sanjay .Communicate or Collapse :A Handbook of Effective Public Speaking , Group Discussions and Interviews, PHI Learning Pvt. Ltd -2011
12. Laws, Anne- Presentations, Orient Black Swan-2011
13. O'Connor, J. D. Better English Pronunciation, Universal Books Stall-1991
14. Anderson, Marilyn, Nayar, Pramod K. & Sen, Madhuchhanda .Critical Thinking, Academic Writing and Presentation Skills, Pearson-2009



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## Department of English

### Spoken English

### Enrollment List 2018-19

28/10/2018

Sr. No	Name of the student	Class	Sign
1	Alhat Avinash Ramdas	FYBA	Alhat A
2	Alhat Prasad Rajaram	FYBA	A
3	Amale Prasad Uttam	FYBA	Amale
4	Gaikwad Prasad Kantaram	FYBA	Gaikwad P.K.
5	Bhakare Pratik Rajaram	FYBA	Pratik
6	Chavan Pratiksha Suresh	FYBA	Chavan
7	Kapare Priti Laxman	FYBA	Priti
8	Nawale Priya Ramesh	FYBA	P.P. Nawale
9	Dangale Rahul Vilas	FYBA	R. Dangale
10	Ghongade Rasika Anil	FYBA	Ghongade
11	Dighe Ravindra Raju	FYBA	Dighe
13	Gosavi Rinku Dattatray	FYBA	Rinku
14	Bandal Rushikesh Somaji	FYBA	Bandal R.S.
15	Gaikwad Rushikesh Sitaram	FYBA	Gaikwad R.S.
16	Ansari Jawed Muktaralam	F.Y.B.COM	Ansari
17	Awate Prathamesh Dnyaneshwar	F.Y.B.COM	Prathamesh
18	Bambale Vijay Sakharam	F.Y.B.COM	Bambale
19	Bavale Goraksh Ramdas	F.Y.B.COM	Bavale G.R.
20	Bhakare Komal Sanjay	F.Y.B.COM	Bhakare
21	Bhise Bhagyashri Shantilal	F.Y.B.COM	Bhise
22	Bhogade Ganesh Vitthal	F.Y.B.COM	Bhogade
23	Bhujbal Harshada Subhash	F.Y.B.COM	Bhujbal
24	Butte Bandini Balasaheb	F.Y.B.COM	Butte



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25	Davane Vishal Hanumant	F.Y.B.COM	Mshul.P.
26	Dhotre Karan Santosh	F.Y.B.COM	(Karan)
27	Gaikwad Chaitanya Shantaram	F.Y.B.COM	Gaikwad.chaitanya.S.
28	Gaikwad Shubham Shantaram	F.Y.B.COM	<del>Gaikwad.</del>
29	Gaikwad Vaishali Bhausaheb	F.Y.B.COM	Vs
30	Gore Aadesh Sanjay	F.Y.B.COM	Gore Aadesh
31	Gundgal Mahesh Anil	F.Y.B.COM	<del>Gundgal Mahesh Anil</del>
32	Jadhav Akash Kisan	F.Y.B.COM	Ashy



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## Department of English

### Spoken English

2018-19

**Result**

**28/10/2018**

Sr. No	Name of the student	Grade
1	Alhat Avinash Ramdas	A
2	Alhat Prasad Rajaram	B
3	Amale Prasad Uttam	B+
4	Gaikwad Prasad Kantaram	A
5	Bhakare Pratik Rajaram	B
6	Chavan Pratiksha Suresh	B+
7	Kapare Priti Laxman	B+
8	Nawale Priya Ramesh	B
9	Dangale Rahul Vilas	B
10	Ghongade Rasika Anil	A
11	Dighe Ravindra Raju	A+
13	Gosavi Rinku Dattatray	B
14	Bandal Rushikesh Somaji	B
15	Gaikwad Rushikesh Sitaram	B
16	Ansari Jawed Muktaralam	A
17	Awate Prathamesh Dnyaneshwar	B
18	Bambale Vijay Sakharam	A
19	Bavale Goraksh Ramdas	B
20	Bhakare Komal Sanjay	B
21	Bhise Bhagyashri Shantilal	B



  
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22	Bhogade Ganesh Vitthal	A
23	Bhujbal Harshada Subhash	B
24	Butte Bandini Balasaheb	B+
25	Davane Vishal Hanumant	B+
26	Dhotre Karan Santosh	B
27	Gaikwad Chaitanya Shantaram	C
28	Gaikwad Shubham Shantaram	B
29	Gaikwad Vaishali Bhausaheb	C+
30	Gore Aadesh Sanjay	B
31	Gundgal Mahesh Anil	B
32	Jadhav Akash Kisan	A



  
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**Department of English**

**2018-19**

**Report of Short Term Course**

- ❖ Name of the Course: - A Certificate Course in Spoken English
- ❖ Name of the course Coordinator :- Smt. Bhor Swati Pravin
- ❖ Name of Resource Person :- Mr. Bhalerao Punja Ganpat
- ❖ List of Trainer / Faculty with Experience: 01 Faculty Exp. -03 Years
- ❖ No of Students Enrolled: - 32
- ❖ Course Duration: - 30 Hours

**Brief overview of the course:-**

In the academic year 2018-19 Department of English has started the short term course in Spoken English. The objective of the course is to develop student's communication skills in English.

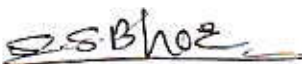
**Training Methods Used:-**

Sr. No	Teaching / Training Methods Used	% Syllabus Covered
1	Lecture & Practical	100%

**Evaluation Methods:-**

Sr. No	Evaluation Methods Used	Marks
1	Practical	50
2	Written Test	50

**Outcome: - Students can talk in English and can write grammatically correct.**

  
Coordinator



  
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॥ ज्ञान यज्ञेन उपासते ॥

Navsahyadri Charitable Trust's



# Kai. Bhagubai Pingle Arts & Commerce Night College



94 -1/B- Near Chakreshawar Mandir, Chakan, Tal. Khed, Dist. Pune 410 501, Maharashtra , India

Est:- 2016

Recognized by - Govt of Maharashtra & Affiliated to Savitribai Phule Pune University

Principal (M):9422302936

Pun Code - PU/PN/AC/479/2016

Mob:8530974222 / 9850055155

Email:pingleartcollege@gmail.com

Web Site: www.kbpnightcollegechakan.com

Ref No. KBP/2018-19/43

Date: 28/08/2018

To,

Mr. Bhalerao Punja Ganpat

(Assistant Professor, Department of English)

Pune District Education Associations

Waghire College of Arts, Commerce And Science

Saswad, Tal-Purandar, Pune 412301

**Subject:- Letter of Invitation**

Respected Sir,

We have organized Department of English to conduct 'A Short Term Course in Spoken English' from the month September & October (2-9-2018 to 28-10-2018) these course will be conducted on Sundays and holidays. We are willing to invite you as a Resource Person for the course. So, we request you kindly accept our invitation and convey your consent for the same.

Thanking you,



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Principal (M): 9422302936

Pun Code - PU/PN/AC/479/2016

Mob: 8530974222 / 9850055155

Email: pingleartcollege@gmail.com

Web Site: www.kbpnightcollegechakan.com

Ref No. KBP/2018-19/ 53

Date: 28 / 10 / 2018

To,

Mr. Bhalerao P.G.

(Assistant Professor, Department of English)

Pune District Education Associations

Waghire College of Arts, Commerce And Science

Saswad, Tal-Purandar, Pune 412301

**Subject:- Letter of Thanks**

Respected Sir,

We are very thankful to you for accepting our invitation as a Resource person for the course organized by our college on "A Short Term Course in Spoken English". Thank you very much for being the Recourse person for the course. Your informative session and tips will definitely help our student to use Spoken English.

Looking forward for your better cooperation in future too.

Thank you once again.



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**Kai. Bhagubai Pingle Arts & Commerce Night College, Chakan**

Affiliated to Savitribai Phule Pune University, Pune

Academic Year 2018 - 2019

# Certificate

This is Certify that Mr./Miss Davare Nisha Harimant of

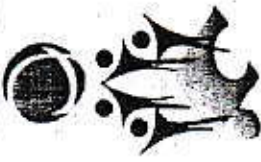
Class. FYBcom has successfully completed 8 Certificate Course in

Communication Skill and Spoken English organized by Kai Bhagubai

Pingle Arts & Commerce Night College From 2-9-2018 to 22-10-2018

S.S. Bhoir  
Coordinator

[Signature]  
Principal



NSCT

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Academic Year 2018 -2019

# Certificate

This is Certify that Mr./Miss Lihangade Rasika.....of

Class FYBA..... has successfully completed a Certificate course in.....

Communication Skill and Spoken English.....organized by Kai Bhagubai

Pingle Arts & Commerce Night College From 24/12/18 to 28/10/2018.....

S.S. Bhoje  
Coordinator

[Signature]  
Principal



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Academic Year 2018 - 2019

**Certificate**

This is Certify that Mr./Miss Bhokare kamal Sanjay.....of

Class EYAR.com has successfully completed A Certificate Course in.....

Communication Skill and Spoken English organized by Kai Bhagubai

Pingle Arts & Commerce Night College From 2-9-2018 to 28-10-2018.....

S.S.Bhoir  
Coordinator

Principal

Principal





NSCT

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Academic Year 2018 -2019

# Certificate

This is Certify that Mr./Miss Kapote Priti Laxman.....of

Class EYBA..... has successfully completed.....

Communication Skill and Spoken English, organized by Kai Bhagubai

Pingle Arts & Commerce Night College From 2/19/2018 to 20/10/2018.....

*S. S. BAOE*  
Coordinator

*RP*

Principal



NSCT

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Academic Year 2018 -2019

## Certificate

This is Certify that Mr./Miss Talha Akash Kisan.....of

Class BYRCOM..... has successfully completed A Certificate Course in.....

Communication Skill and Spoken English..... organized by Kai Bhagubai

Pingle Arts & Commerce Night College From 2/9/2018 to 20/10/2018.....

S.S. Bhoir  
Coordinator

[Signature]  
Principal